



Mile-High Regional Emergency Medical and Trauma Advisory Council (RETAC)

Meeting Minutes

**Rita Bass
190 W. 6th Ave.**

May 18, 2006

Members Present:

Adams County-Jackie Reynolds
Arapahoe County- Dr. Mark Kozlowski, Sgt. Randy Councell
Broomfield County- Dr. Charles Mains, Dr. Jan Dehler,
Denver County- Dr. Christopher Colwell, Dr. Kathryn Beauchamp
Douglas County- Rich Martin, Dr. Burt Katubig
Elbert County- Dr. Joan Bothner, Dian Bowers, Glen Ohrns

Members Absent:

Adams County- Rick Lindsey, Carol Hurdelbrink
Arapahoe County- Jean Zambrano
Broomfield County- Joe Bruce
Denver County-Carol Boigon
Douglas County- Jamie Moore

Minutes Prepared by:

Shirley Terry, Mile-High RETAC Coordinator

Quorum Established:

Yes

Call Meeting to Order/Introductions:

Dr. Joan Bothner called the meeting to order and introductions were made.

Approval of Meeting Minutes:

The meeting minutes of March 16, 2006 were approved as written.

Presentations:

Dr. David Ross presented Pediatric EMS Data which utilized the metro area hospital data for this presentation.

Coordinators Report- Shirley Terry:

Level I and II Meetings

The committee voted to not mandate ACS verification. Dr. Coscia presented the changes that are to occur in the latest ACS book. The committee will be reviewing the current ACS standards, the state standards and the new “green book” standards.

Trauma Designation Meetings

The dates of this committee will be changing according to when SEMTAC meetings. They have had difficulty conducting the meeting via freebridge. Recent surveys included Denver Health, St. Anthony, Parker Adventist, Sky Ridge, The Children’s Hospital and University Hospital. The Medical Center of Aurora is due by September. So far so good for all our hospitals! Congratulations!

Formulary Task Force

The task force has several from this RETAC on the committee; Dr. Christopher Colwell, Mike Bilo, and Scott Nelson. It will meet monthly on the 3rd Monday from 11-1 at CDPHE and will be available by Freebridge.

Agency Profiles

Only a couple left to get back to me. I have been in direct communication with those agencies. The communication piece is new and requires some time and effort.

EMS Provider Grants

There was a problem with the scoring. We will complete it at the end of this meeting. At first the state thought we had too many scores but now they say we are lacking a few. SEMTAC is to review and score next week with the public notice on July 1, 2006.

Exemption from Audit

The MHRETAC received an exemption from audit again this year.

Pandemic Flu Summary

This is available from the Conference that was held March 24. If you would like a copy, I can forward it to you upon request.

Workshop on Organizational Resiliency

HRSA has provided funding to provide this free workshop on site for any health related organization. The focus is on three modules; disaster preparedness, building the business case for organizational resiliency, creating and leading a resilient organization and developing personal resiliency. Contact Reidar Hansen, 720.254.5219

Needs Assessment

Each RETAC is to conduct a needs assessment but no timelines or criteria is established for the content. Western RETAC received a grant to hire a contractor to develop and conduct a needs assessment. The focus on this one is on the 15 components of the state EMTS plan. It took some goals under each component and questions what you are doing with them.

Western's assessment is do be completed by end of 2006 with the final review due in spring of 2007. It may become a deliverable in 2008. Dr. Mains and the Coordinator reviewed this assessment and both have determined that it does not meet the needs of the MHRETAC. This will be on hold for now while Dr. Mains and coordinator investigate needs assessments with other consulting groups.

CQI Trip Report Survey-

Several RETACs want to conduct a survey on trip report compliance. St. Anthony will be working with FRETAC on this. MHRETAC will not participate at this time.

Air Ambulance Update

The air ambulance committee is established and will meet monthly.

Dr. Ken Mattox Meeting

Swedish Hospital is hosting their annual regional trauma series featuring Dr. Ken Mattox who will be presenting topics on disaster planning and if it would have worked on Katrina and pre-hospital care- what is working and what is not.

Dr. Mattox arrives at 4:12 on the 23rd and is available to meet with some of us to discuss issues related to med surge and lessons learned during Katrina. He was present and assisted with the disaster relief.

A few members expressed interest in having a dinner to discuss med surge with Dr. Mattox. MHRETAC will pay for its representatives.

Winning Edge Team Ambulance

Request for information has been sent to Denver Health regarding the Cadillac Ambulance. Mike Nugent called the Coordinator and explained he and other Denver Health parties involved with giving away the ambulance were not aware that it was the property of the MHRETAC. He apologized and asked what he needs to do to correct the problem.

The Council agreed to leave the ambulance with the Plains to Peak RETAC if the MHRETAC could borrow it if requested for a local event. The Coordinator will communicate the plan with Denver Health and Plains to Peak Coordinator.

HRSA EMS Caches

Deb Polk is leaving this department for another one with in CDPHE. Jennifer Trainer will be replacing her. Littleton Hospital will have the supplies ordered before Deb leaves and University Hospital will be ordered shortly. All other caches in the metro area are in place with the agencies/facilities that agreed to participate in this project. The activation policies for each agency/facility still need to be completed.

Council Membership

Council Members that need to renew their terms are: Randy Councill, Jean Zambrano, Dr. Jan Dehler, Rich Martin, and Jamie Moore. Jamie Moore will be replaced by Jackie Fitch and Rick Lindsey has resigned.

Standing Committee Reports:

Destination Committee- Dr. Christopher Colwell

The Committee met just prior to this meeting. Plans are to have a joint meeting with Dr. Holly Hedegaard, Dr. Christopher Colwell, Coordinator and CDM.

This committee will now meet at Rita Bass.

Other Reports:

State Update- Randy Kuykendall and Maria Crespín

The first Medical Director's Book will be out shortly. The EMS Gala is coming up and everyone is invited to support it.

North Central Region- Dr. Charles Mains

Credentialing Committee

There will be a vendor fair on May 24th at 2pm at 52nd and Roslyn.

Evacuation Committee

The Steering Committee is still working on the scenario of a potential evacuation project and how it should be developed.

Grants Committee

Grant was submitted- Radiation Detectors were low on the list so may not be high enough to receive any possible funding this year. The State has the right to take items low on the list and place them higher.

UASI- Shirley Terry

With the expansion of the boundaries for UASI, it is now being discussed to continue to enlarge the planning efforts of UASI and include Colorado Springs this year and perhaps Ft. Collins next year. Marty Luna is leaving and Fran Santagata has been hired to assist with strategic planning efforts.

NCR and UASI are continuing to make an effort to combine committees to cut down on so many meetings and may design them according to target capabilities.

MMRS

Remember to plan and conduct your hospital internal mass prophylaxis exercise for your hospital employees. September the money runs out.

Unfinished Business:

UASI- Medical Community Strategic Planning Meeting

The committee continues to expand the membership. The current focus is on updating the strategic plan in some specific areas. There was a special presentation by Denver Water who wants to attend the Regional Hospital Council to discuss water shortage issues and capabilities with the hospitals. Animal issues and a command vehicle will be two of the topics at our next meeting next Thursday. The committee developed a template for grant projects to assist in next years grant cycle.

This Medical Community group serves as the umbrella for other committees to report back to. Don Bell and the other 10 Coroners now have a regional coroners group that will report back to this committee. John Student is trying to get an environmental health group started also.

The committee reviewed the AHA assessment tool and has decided to also obtain the HRSA and DHS assessment tools. The committee will compare the tools and write one to be completed by each hospital and public health agency.

Regional EMS Council

The first meeting was held on April 26th with the topic being ambulance licensing and the new documents and plan for standardization. The group discussed the list of pending topics and plans to complete the target capabilities assessment for pre-hospital at the next meeting. Medical Directors and numerous agencies were in attendance. These meetings will be held monthly on the 4th Wednesday from 2-4 at Rita Bass.

Regional Hospital Council

The first meeting for this council is tentatively scheduled for Tuesday, June 27th from 2-4 at American Red Cross. The focus will be patient care issues relating to pandemic flu, medical surge and evacuation.

Legislative Proposal

The problem is that the RETACs do not have the ability to get increases in funding. The issue is what would happen to the trauma system if the legislation was opened and can SEMTAC find extra funding without opening the legislation. At this time, Coordinator feels we should leave it up to SEMTAC to explore alternate methods of funding. Each RETAC should however, start looking at funding issues to provide information to SEMTAC for each regional need. The State would like the RETAC's to start looking at a 5 year projection for expenses and projects.

New Business:

Ambulance Licensing

The ordinance has a few minor revisions to be made like NIMS compliance issues that were added at the last meeting. The fee structure may be \$85 per ambulance that would cover the cost of the inspection. The question need becomes, should the MHRETAC continue to pay for these inspections? The new fee structure should be in place either October 1, 2006 or January 1, 2007.

If an agency is suspended in one county, they are suspended in all the counties. The committee voted to extend the invitation to join beyond the NCR area. There is a group meeting with Clear Creek, Gilpin, Grand and Summit in the new future.

C-DOT Grant- Teen Seat Belt Use

Applications were sent out with 4 people applying. The interviews will be conducted on May 23rd with the hopes of getting someone in place by June 1st.

A letter of interest will be sent to the schools who have expressed some interest in having this project at their school. This will allow us to have a commitment in writing and start the projects when school opens again in the fall. The campaign coordinator will be housed at St. Anthony.

MHRETAC Contract for FY 07

Contract has been signed by Dr. Bothner and will be given to the state today. The budget is due July 1st.

Web Site-

Coordinator is obtaining proposals for a complete web site development and will be part of the budget for next year.

Request for funding

Maria Crespín is a Volunteer Coordinator with Chic Chicana and is requesting funds to teach CRP to 30 students at the rate of \$25 per student for a total of \$750. This was put on hold.

Open Forum for Audience and Council Members:

No comments.

Adjournment:

A motion was made to adjourn.

Next Meeting-

The next meeting date will be July 20, 2006 from 11am to 1pm, Rita Bass Auditorium, 190 W. 6th Ave.

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